www.944fw.afrc.af.mil January 2014

944 FW KEY LEADERS

Commander Col. Kurt J. Gallegos

Vice Commander Col. Robert Whitehouse

Command Chief CMSgt Rhonda Hutson

Mission

Train and provide Combat-Ready Citizen Airmen in support of our national objectives.

944th Fighter Wing Electronic Monthly SnapShot:

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The SnapShot wants to highlight you and/or your unit. If you would like to submit an idea, article, or photo for the SnapShot, please e-mail 944fw.pa@luke.af.mil or call 623-856-5388.



944th Accomplishments

By Colonel Kurt J. Gallegos, 944th Fighter Wing Commander

Happy New Year and welcome back! I hope you were able to spend some relaxing time with your family and friends over the holidays and are rejuvenated and ready to face 2014 and all it will bring.

I wanted to take a couple minutes of your time to reflect on the past year and look towards what this new year is about to bring us. 2013 was not the best year for our Air Force, but from a wing commander's perspective the 944th accomplished a lot. Because of your motivation and remarkable mission accomplishment we had a very successful year.

Here are some of our Wing highlights for 2013:

- The 414th Fighter Group's 307th Fighter Squadron continued to help produce F-15E pilots, weapons safety officers, and intelligence personnel through the 4th Fighter Wing/414th Fighter Group Total Force Enterprise program and provided over 16% of the total number of sorties. The 414th Maintenance Squadron was also leading the way in TFE. They provide 50% of the active duty Aircraft Maintenance Unit 7-level sortie maintenance, troubleshooting and training manning support plus filled several critically manned active duty slots.
- Our 924th Fighter Group and its units the 45th Fighter Squadron and 924th Maintenance Squadron successfully initiated and executed its UTA weekend flying mission in support of A-10C Formal Training Unit flying. Additionally, unit members participated in five deployments in support of multiple efforts including Operation Enduring Freedom, Neptune Falcon at Nellis AFB and several other exercises.
- The 944th Operations Group and 69th Fighter Squadron, in addition to doing an amazing job helping the 56th Fighter Wing train F-16 pilots, established an initial memorandum of agreement paving the way for F-35 TFE operations at Luke AFB. They also continued to support worldwide exercises and contingency deployments to Afghanistan and participating in several exercises including Ulchi Freedom Guardian in Korea.
- Our 944th Mission Support Group had quit the year. The 944th Civil Engineer Squadron mobilized, deployed and reintegrated eight Engineers, three Fire Fighters and four Explosive Ordinance Disposal personnel sending them to several locations around the world in support of Operation Enduring Freedom. The 944th Logistics Readiness Squadron supply section took inventory of over 20-thousand equipment items which were stored in an aging warehouse and transferred everything to a new collocated warehouse with our Active Duty host. The 944th Force Support Squadron had its hands full as the 944th FW increased its manpower by about 400 personnel, never missing a beat. And the 944th Security Forces Squadron initiated a new Air Force "Shoot, Move, Communicate" course which allowed them to create a more realistic combat training environment. They also initiated a joint training with Army Guard personnel at Camp Navajo Ariz. and conducted a five day Air Base Ground Defense exercise on location.

Continued on Page 2

Reminder: 944th Annual Awards Banquet January 11, 2014 at the Wigwam

Happy Hour begins at 1800

Dinner begins at 1900





Continued from page 1.

- The 944th Medical Squadron completed implementation of new physical exam process. They also improved their process for ensuring deploying members were medically ready to deploy 60 days prior to departure and have work tirelessly to bring our new geographically separated units up to speed working with the local medical units to ensure proper care is given to every member.
- The 944th Aeromedical Staging Squadron deployed 17 key members this year and initiated a Joint Medical Training Steering Committee with the 56th Medical Group collaborating with the 56th MDG on training and resources.

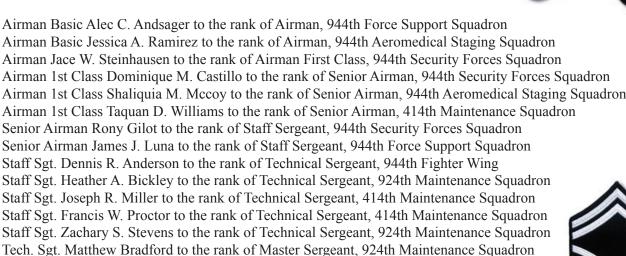
This list is just a small sampling of everything that we have accomplished this year. If you ask me that makes for quite the year and although I am biased, I think that this past year has been a successful year and it is all due to your hard work and dedication.

Looking forward, I see opportunities despite budgetary uncertainty or whatever else might get thrown at us. I know 2014 will be a great year for our Wing! We have the inspection coming up in a couple of months with the Luke Air Show scheduled for the weekend before and there are some changes coming to the Wing as we continue to grow. I look forward to all the challenges and opportunities this wing is going to have over the next year.

On that note, come out and celebrate our highest achievers at the Annual Awards Banquet on Saturday. I look forward to a great year!

Promotions:

The following members were promoted 1 January 2014:







Wing Quarterly Award Winners Congratulations to our Wing Quarterly Award Winners for the 4th Quarter!

Airman of the Quarter:

Tech. Sgt. Monica Conforti to the rank of Master Sergeant, 45th Fighter Squadron Tech. Sgt. Tracey M. Kleppe to the rank of Master Sergeant, 944th Fighter Wing

Tech. Sgt. Jason D. Norton to the rank of Master Sergeant, 924th Maintenance Squadron MSgt Curtis L. Venable to the rank of Senior Master Sergeant, 924th Maintenance Squadron

> Senior Airman Daniel Ioane. 924th Maintenance Squadron

Non-Commissioned Officer of the Quarter:

Staff Sergeant Stephen MacNeil, 944th Logistics Readiness Squadron

Senior Non-Commissioned Officer of the Quarter: GHT

Master Sergeant Katherine Ladd, 944th Aeromedical Staging Squadron

Company Grade Officer of the Quarter:

Captain Melanie Hardy, 944th Medical Squadron

Field Grade Officer of the Ouarter:

Major Chad Jennings, 69th Fighter Squadron

Instructor Pilot of the Quarter:

Major Daniel Daehler, 69th Fighter Squadron

Weapons Safety Officer of the Quarter:

Major Regginal Ramsey, 307th Fighter Squadron







944 SFS gets ready

Photos by Tech. Sgt Louis Vega Jr., 944th Fighter Wing, Public Affairs

Once an Airman is told they will be deployed overseas, the initial fear of being gone is worrisome and can cause a panic. The first key to having a good deployment is making sure your affairs back home are in order. Everyone who has been deployed for any length of time knows that preparedness is the key to surviving the deployment. On Saturday of our last UTA, the 944 Security Forces Squadron received a valuable pre-deployment briefings through the Airman and Family Readiness Center before their future deployment in the next several months. The Squadron also had a special lunch held at Fowler Park for all deployers, thier family members and members of their military family. Several groups helped make the lunch special and provided more information for the deployers including USAA, USERRA and many other base support agencies.





944th Fighter Wing members and their families participated in all kinds of activities during the 944th Family Day including photos with Santa, a pie in the face contest and arts and crafts for the kids.

Welcome Home!!

Tech. Sgt. Robert Capogrosso, 924th Maintenance Squadron, returned home from Southwest Asia Senior Airman Jeffery Gunter, 924th Maintenance Squadron, returned home from Trapani, Italy Tech. Sgt. Ricardo Franco, 944th Civil Engineer Squadron, returned home from Southwest Asia



Air Force's newest leader takes charge

By Staff Sgt. David Salanitri, Air Force Public Affair Agency, Operating Location - P

The Air Force's 23rd Secretary of the Air Force was formally sworn in, Dec. 20, in the Pentagon.

Deborah James assumed the position of the Air Force's highest ranking leader, making her the second female in Air Force history to serve in the role.

As James takes on her new duties, she said she knows there will be challenges, inheriting the service at a time filled with uncertainties, from the budget to management of the force.

"I think our Air Force is in great shape given that we've been living through some difficult times," James said during her first interview as secretary. "I'm enormously optimistic about the future of our Air Force. We have nothing but opportunities to face in the upcoming years."

While James said she is confident the Air Force will prevail moving forward, she noted that the service's manning will look different in the future.

"I'm equally certain that we will become a smaller Air Force; we will remain a capable Air Force with top notch people," she said. "We're going to remain No. 1."

Over the next five years, the Air Force is slated to cut roughly 25,000 Airmen. Recently, Air Force officials announced programs that will aid the service to achieve such cuts in manning.

With these force management programs beginning, James said senior Air Force leaders are working to give Airmen as much information as they can, as fast as they can.

"We are going to be as transparent as possible and get them information as quickly as we can," James said. "We don't want them to be consumed by worries of the future."



As she begins her tenure as the SecAF, James said she wants Airmen to know she is 100 percent dedicated to serving them.

"I am totally committed to every Airman," she said. "My top job is to be their advocate here in Washington and around the globe."

Before being nominated by President Barack Obama on Aug. 1, James was president of the Technology and Engineering Sector at Science Applications International Corporation.

View her official biography at http://www.af.mil/AboutUs/Biographies/Display/tabid/225/Article/467806/deborah-lee-james.aspx.

AF envisions smaller force to preserve readiness

By Amaani Lyle, American Forces Press Service

Discussing upcoming budgetary variables during a Pentagon news conference today, the Air Force's top civilian leader for the past six months addressed the inevitability of a smaller force.

Acting Air Force Secretary Eric Fanning, recounted traveling to more than 40 bases to meet with thousands of airmen during his sixmonth tenure.

"(Airmen) see better than any of us the impact that readiness is having, because they're not training, they're not flying, they're not able to maintain some things," Fanning said. "They worry about what their future is going to be in the Air Force."

Feedback from individual and group meetings with Airmen, Fanning said, showed that uniformed and civilian Air Force members believe that budget issues are keeping them from being able to contribute to the mission the way they want to.

But, Fanning said, the national debt burden is a long-term national security issue, and Air

Force officials are committed to being a part of the solution as the defense budget takes shape.

"I believe the American people have a right as we come out of two long wars to feel they can spend less, invest less in national security forces," he said.

"It's not just the dollar cuts. ... It's the mechanics of sequestration, the immediacy of those cuts," Fanning said. "It's forcing us to make choices that we wouldn't make otherwise and it's forcing us to draw down in a more destructive way than necessary."

Disproportionate pressure also remains on investment and readiness, because resizing the force takes time even when it's possible, Fanning said. And congressional reticence to consider another round of base realignments and closures has proven costly and time-consuming in reducing the force, creating an increasingly oversized infrastructure.

With only operations and maintenance and investment accounts remaining for quick assessment, a profound impact to readiness could ensue.

"The Air Force was already in a 20-year readiness decline, something we were just starting to address when sequestration hit," said Fanning, adding that the service's size and structure doesn't lend itself to a tiered readiness model.

"When the flag goes up," he said, "the Air Force is expected to get to the crisis rapidly speed is a key advantage of Air Force power."

Fanning characterized budget compromises currently in debate on Capitol Hill as encouraging though lower than service officials would like. The additional funds over the next two years will help cover readiness shortfalls, stability and planning, he said.

"Even with this relief, we will need to resize the Air Force to one that is smaller than it is today in order to protect investments we need for the future and to shape an Air Force that we can keep ready (and) we can't do these cuts individually, ad hoc, in isolation," Fanning said. "If something's restored to the budget we present to the Hill, something else will



Air Force's top officer outlines tough budget decisions

By Amaani Lyle, American Forces Press Service

With sequestration cemented as law into the foreseeable future, the Air Force's top officer today discussed some tough choices the service faces as its leaders try to pare \$12 billion from the budget.

In the final session of the Joint Chiefs of Staff series at the American Enterprise Institute here, Air Force Chief of Staff Gen. Mark A. Welsh III outlined the Air Force's core missions with a focus on balancing capability, capacity and readiness.

The Air Force is entangled in a "ready today" versus "modern tomorrow" challenge, Welsh said, while delivering air and space superiority, intelligence, surveillance and reconnaissance, rapid global mobility, global strike and command and control.

"These five missions haven't changed at all," the general said. "This is still the core of what we are expected to provide our combatant commanders worldwide, ... (but) the way we've done it has changed pretty dramatically in some areas over the years."

Air superiority, Welsh said, allows ground and maritime forces

freedom to attack and freedom from attack.

"Since the Korean War, this nation has deployed about 7 million men and women at arms to different contingencies around the world," Welsh said. "None of them have died as the result of enemy air attack -- that doesn't happen by accident."

Space superiority, while relatively new to the mission set, continues to grow in importance, with the Air Force controlling more than 170 satellites of the nearly 2,200 flying today in space.

Whether managed by space forces or with airborne platforms, intelligence, surveillance and reconnaissance remains

as an integral part of the mission, the general said. In 2006, the Air Force completed its goal -- a \$55 billion effort -- to field 21 orbits of full-motion video MQ-1B Predator unmanned aerial vehicles.

"Since then, we've added about 42 more orbits, and we're on our way to 65 total," Welsh said.

Mobility, Welsh said, is another large enterprise for the Air Force, with about 132,000 active, Guard and Reserve Airmen conducting the mission daily and with a strategic airlift sortie launch every two minutes of every hour, every day of the year.

"As we talk about whether to move a ground unit or humanitarian assistance to any part of the world, the one question that is never asked is 'Can we get it there?'" Welsh noted.

For everything from close-air support to nuclear strikes, some 40,000 Airmen work the nuclear deterrence mission around the clock for the Air Force's global strike capability. The general referred to a recent photo depicting successful strikes in Libya.

Commanders, with the help of about 53,000 Airmen each day, rely on command and control, whether for missile defense, air operations or humanitarian support, Welsh said.

"(It's) high technology, lots of people, and there's nothing easy about this work," the general said. "It drives every other part of the activity that goes on in the theater."

The Air Force differs from other services, specifically by providing support for ongoing operations from home stations, Welsh said.

"About 220,000 ... of the people in our Air Force today are engaged in supporting combatant commander operations all over the world," he

said. "There's only 27,000 actually deployed, and ... 56,000 actually stationed overseas. ... The rest are all supporting 24/7 operations for home station."

Because this non-stop, global support requires money, training and a dedicated force of people who can perform their jobs on a large scale, Welsh said, the Joint Chiefs of Staff met at the White House to discuss ideas, concerns and a budget strategy with President Barack Obama, the White House chief of staff and national security advisers.

Welsh said he got "a pretty good feeling" that the president understands the issues.

"He was engaged in the conversation, he was knowledgeable about the issues, (and) he asked a lot of questions. ... Most importantly, he listened to the answers. He paid attention," Welsh said.

And now the service chiefs find themselves in the surreal position of figuring out the way ahead to meet the requirements of the law.

But life under sequestration requires a self-analysis and a well-defined objective, Welsh said.

"The assumption we are using is that you have an Air Force to fight and win the full-spectrum, high-end fight," Welsh said. "If you lose the counterinsurgency action, it'll be embarrassing. If you lose the full-spectrum conflict, it could be catastrophic -- that's why you build an Air Force."

With a significant portion of the budget earmarked for space, intelligence, installations, civilian pay, military pay and force structure, the challenge of where to cut persists, the general said.

"The reality of sequestration," he said, "is that even if we can adjust the cost of people ... and installations and get rid of those things we think are excess, that

may be 1 percent of our overall budget. ... But it's not going to pay the \$12 billion a year we owe for sequestration."

Welsh put the figure into perspective in terms of flying hours and electricity.

"We'd have to stop flying every airplane in the Air Force for two years ... to get \$12 billion," he said. "We'd have to turn off the lights and utilities at every installation in our Air Force ... for 12 years to get that kind of savings."

He added that people who think they'll find the savings by decreasing temporary duty assignment accounts, cutting conferences or by decreasing bloated staffs "aren't living in the reality of today." Future budgets, the general underscored, will require cuts from readiness, force structure and modernization, not people or facilities.

"That's where the money is, that's where your savings have to be," he said. "Do we want a ready-for-today (force) or a modern force tomorrow? You can't have both."

Welsh said the Air Force is looking at cutting up to 50 percent of its modernization programs.

"There are three major programs, the F-35, KC-46 and long-range bomber that we think are critical to being a viable, credible Air Force in the future," he said. "Because we're a platform-based force, we have to invest now to have those things by (the mid-2020s)."

To avoid cuts to vital training and other programs, the Air Force may face fleet divestitures until the budget is finalized, Welsh said.

"You don't save billions of dollars by nibbling around the edges of things -- you can't get there from here," he said.





AFNet PII breaches still a concern

By Maj. Brooke Brander, Air Force Space mission encompasses the detection of PII Command Public Affairs breaches. "While quite often these breaches

More than one month after Air Force Space Command's implementation of lock-out procedures for individuals found to have inappropriately transmitted Personally Identifiable Information, PII breaches still remain a significant issue.

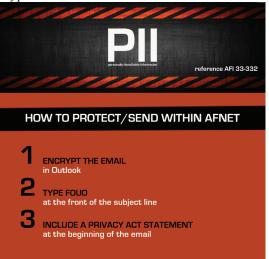
While the average number of daily incidences of PII breaches have decreased there is still a lot of work to be done to prevent future PII incidents, said Gen. William L. Shelton, the commander of AFSC.

"We've all got to work harder to eliminate PII violations," Shelton said. "In November more than 5,000 individuals were affected by a single PII breach. PII that is not properly protected becomes vulnerable to interception by an adversary. That creates the risk of the information being used to target individual users to gain their credentials and potentially gain access to our networks. From an individual perspective, it can also lead to identity theft. We can't stand the network or the personal consequences, so we must stop PII breaches on the AFNet (Air Force Network)."

During the six month period from May through October the Air Force averaged approximately 3.3 reports affecting 1,935 members per day. Since launching the new policy and process, that average has dropped to approximately 2.7 reports affecting 991 members per day.

"The most common violations we are seeing are people transmitting personnel rosters from .mil to .com addresses and vice versa," said Col. Douglas Coppinger, the 67th Cyberspace Wing vice commander, the wing whose

mission encompasses the detection of PII breaches. "While quite often these breaches are not of malicious intent, we need to better educate our Airmen on the protection of this type of information."



One tool available for protecting information is provided by the Software Protection Initiative established by the Under Secretary of Defense for Acquisition, Technology and Logistics in December 2001. The SPI has the mission of marginalizing a threat actor's ability to steal and exploit critical Department of Defense intellectual property found in application software.

Users have multiple tools at their disposal to protect PII if encrypting e-mail is not feasible, but electronic transmission of sensitive PII is operationally required. Users can leverage approved DOD file exchange services through AMRDEC SAFE, file encryption wizards, or simply use Microsoft Office pass-

word protection.

"Once personnel understand what information can be sent home and how to protect it, this provides Airmen clear lanes in the road they can follow, and provides commanders the framework to properly address infractions of those set rules," Coppinger said.

Continuing force-wide education on the protection of electronic information is a top priority for AFSPC and those responsible for protecting the AFNet.

"We are working with leaders across the Air Force to educate and address PII breaches," said Maj. Gen. James K. McLaughlin, the 24th Air Force commander. "As the technology we use to protect the Air Force Network improves, we have gained better visibility of information crossing through and leaving the network. As a matter of fact, we already detect 100 percent of all pieces of PII crossing through the AFNet. What we're doing now is making a concerted effort to hold people accountable, helping to ensure all AFNet users are handling this important information properly."

The AFSPC lock-out procedures were put in place based upon AFSPC's responsibility to operate and defend the AFNet and each individual user's responsibilities that comes with access to the network. AFMAN 33-152, User Responsibilities and Guidance for Information Systems, requires special handling for PII data.

AFNet users should contact their unit Privacy Manager as well as refer to Air Force Instruction 33-332, The Air Force Privacy and Civil Liberties Program, for additional information on safeguarding PII.



Thunderbirds headline 2014 Luke open house

Luke AFB will host "Luke Days 2014," an open house and air show, March 15-16, 2014. The U.S. Air Force's premier aerial demonstration team, the Thunderbirds, will headline the weekend's activities with performances both days. A static display of Luke's newest aircraft, the F-35A Lightning II, should also be available for viewing.

There will be food, games and attractions for the whole family. The event is open to the public and admission is free. For more information, visit www.luke.af.mil and click on the "Open House and Air Show" graphic on the middle of the page. Information can also be found on the 56th Fighter Wing's official Facebook page, "Luke AFB, Arizona-56th Fighter Wing."



Obama-signed Bill Provides Military Pay, Bonuses

By American Forces Press Service

President Barack Obama today signed House Resolution 3304, which provides pay and bonuses for U.S. service members, enhances counterterrorism efforts overseas, builds security capacities of key U.S. partner-nations, expands efforts to prevent sexual assault and strengthens protections for victims.

Here is the text of the president's statement on the signing of the bill:

Today I have signed into law H.R. 3304, the "National Defense Authorization Act for Fiscal Year 2014." I have signed this annual defense authorization legislation because it will provide pay and bonuses for our service members, enhance counterterrorism initiatives abroad, build the security capacity of key partners, and expand efforts to prevent sexual assault and strengthen protections for victims.

Since taking office, I have repeatedly called upon the Congress to work with my Administration to close the detention facility at Guantanamo Bay, Cuba. The continued operation of the facility weakens our national security by draining resources, damaging our relationships with key allies and partners, and emboldening violent extremists.

For the past several years, the Congress has enacted unwarranted and burdensome restrictions that have impeded my ability to transfer detainees from Guantanamo. Earlier this year I again called upon the Congress to lift these restrictions and, in this bill, the Congress has taken a positive step in that direction. Section 1035 of this Act gives the Administration additional flexibility to transfer detainees abroad by easing rigid restrictions that have hindered negotiations with foreign countries and interfered with executive branch determinations about how and where to transfer detainees. Section 1035 does not, however, eliminate all of the unwarranted limitations on foreign transfers and, in certain circumstances, would violate constitutional separation of powers principles. The executive branch must have the flexibility, among other things, to act swiftly in conducting negotiations with foreign countries regarding the circumstances of detainee transfers. Of course, even

in the absence of any statutory restrictions, my Administration would transfer a detainee only if the threat the detainee may pose can be sufficiently mitigated and only when consistent with our humane treatment policy. Section 1035 nevertheless represents an improvement over current law and is a welcome step toward closing the facility.

In contrast, sections 1033 and 1034 continue unwise funding restrictions that curtail options available to the executive branch. Section 1033 renews the bar against using appropriated funds to construct or modify any facility in the United States, its territories, or possessions to house any Guantanamo detainee in the custody or under the control of the Department of Defense unless authorized by the Congress. Section 1034 renews the bar against using appropriated funds to transfer Guantanamo detainees into the United States for any purpose. I oppose these provisions, as I have in years past, and will continue to work with the Congress to remove these restrictions. The executive branch must have the authority to determine when and where to prosecute Guantanamo detainees, based on the facts and circumstances of each case and our national security interests. For decades, Republican and Democratic administrations have successfully prosecuted hundreds of terrorists in Federal court. Those prosecutions are a legitimate. effective, and powerful tool in our efforts to protect the Nation. Removing that tool from the executive branch does not serve our national security interests. Moreover, section 1034 would, under certain circumstances, violate constitutional separation of powers principles.

The detention facility at Guantanamo continues to impose significant costs on the American people. I am encouraged that this Act provides the Executive greater flexibility to transfer Guantanamo detainees abroad, and look forward to working with the Congress to take the additional steps needed to close the facility. In the event that the restrictions on the transfer of Guantanamo detainees in sections 1034 and 1035 operate in a manner that violates constitutional separation of powers principles, my Administration will implement them in a manner that avoids the constitutional conflict.

Holiday Electronic Gift Risks

The Holidays have come and gone for 2013. With that many people purchased, received or are considering the purchase of the latest and greatest technology. One of the hottest items that are of concern for Information Awareness and Security professionals is the Smart Watch. On the surface it appears to be an ordinary time piece but the functionality is that of a smart phone on your wrist. Here is a list of some of the capabilities of the Smart Watch:

- Reject and mute calls, predefined texts, take calls and use headset
- BluetoothTM core version: 3.0
- Operating range 10 m / 32 ft
- USB charger
- Can read texts, email and calendar reminders on display
- Social networking services: Facebook, Twitter

Smart Watch = Smart Phone. Stay vigilant and if you have or are going to get a Smart Watch remember OPSEC!

Information provided by Adrian F. DeLeon, CISM, CAF IAM



Privacy Act Awareness

Personally Identifiable Information is information about an individual that identifies links, relates, or is unique to, or describes him or her. PII is also described as information which can be used to distinguish or trace an individual's identity, such as their name, social security number, date of birth, place of birth, mother's maiden name, or biometric records, including any other PII which is linked or linkable to a specified individual. It is every Airman's responsibility to protect this information by ensuring its handling is necessary and done lawfully which is outlined in AFI 33-332. The consequences of misuse can incur undue financial burden for the exposed person or provide critical information to an adversary.

Certain PII is protected from transmission to personal or commercial email accounts. Specifically, AFI 33-332, paragraph 1.1.11.4 prohibits the transmission of Social Security numbers, financial information, driver license, passport or alien registration number to these accounts unless written consent is obtained from the individual who has requested that their PII be sent to their personal or commercial email account. Additionally, transmission of Protected Health Information as defined in AFI 41-210, TRICARE Operations, is prohibited even with consent.

Other email restrictions apply within DoD, i.e. to official DoD email accounts. As set out in AFI 33-332, paragraphs 2.2.4 - 2.2.6, PII transmission via DoD email is to be prudent, encrypted and to appropriate recipients.

According to IAW AFI 33-332 Paragraphs 1.2.9.3 and 9.3.2 Commanders are instructed to conduct an inquiry after a PII event to determine the circumstances and impact of privacy breaches. Wing Commanders, Directors, and independent Group Commanders will complete the attached briefing template, schedule with AFRC/A6O

and in conjunction with NAF leadership, brief AFRC leadership within 30 days of the violation.

This is a serious issue that affects all Airmen, and we are expected to take measures to ensure we are all trained on the risks and methods to protect PII.

Methods for protecting personally identifiable information include:

- Remove personal information maintained within SharePoint or equivalent or like software programs when no longer needed for daily operations and file according to Records Disposition Schedule.
- Use the Army Missile Research Development and Engineering Center Safe Access File Exchange as an alternate means of transmitting PII (does not apply for transmitting Protect Health Information) to personal or commercial e-mail accounts.
- Use official forms and similar tools that have been approved and published IAW AFI 33-360, Publications and Forms Management, when collecting personal information.
 - Use Microsoft Outlook Encryption button
 - When e-mail encryption is not available. encrypt the files-Encryption Wizard protects data on your network, while stored on media and during transmission across the Internet. Available for use on DoD and Commercial systems: Go to http://www. spi.dod.mil/ewizard.htm DoD systems users: Click EW-Govt (DoD CAC required) Commercial/contract/home users: Click EW-Public. Safe Access File Exchange - SAFE is designed to provide AMRDEC and its customers an alternative way to send files other than email. SAFE supports file sizes up to 2GB --Go to https://safe.amrdec.army.mil/safe/

Visit the 944 FW Privacy Act SharePoint for more information.

-- Information taken from AFRCGM2013-33-01

KEY NOTES:

Employer Support of the Guard and Reserve (ESGR): Each year Reservists have the opportunity to recognize employers who have gone "above and beyond" in support of Citizen Airmen. The Freedom Award is the Department of Defense's highest award presented civilian employers for support of their employees serving in the National Guard and Reserve. Nominations may be submitted by Guardsmen, Reservists, or family members acting on their behalf.

The nominating period for the 2014 Secretary of Defense Employer Support Freedom Award closes on Jan. 20, 2014. Everyone is encouraged to consider submitting a package for a deserving employer. Supportive employers are critical our mission when Citizen Airmen employees are called to duty.

Visit www.FreedomAward.mil for further information on the nomination process. Your Arizona contact is Butch Wise at 602-629-4031 or lawrence.wise@us.army.mil



AAFES - Express (the gas station): Starting 18 Jan., the Express will open on Saturdays at 0800, vice 0730. They will post signs to help get the word out but I ask that you help spread the word also.



2014 R-Games: Only 10 days left to take advantage of holiday discounts. The Reserve Officers Association's inaugural R-Games is March 22, 2014. Individuals and three-person teams can register. R-Games is a one day military-skills competition that will separate the citizens from the warriors. It has team categories for all branches, reserves, active duty, officers and enlisted And that's not all: the top Reserve team will receive an all-expenses paid trip to represent the U.S. at the 2014 Interallied Confederation of Reserve Officers International Games in Fulda, Germany. For more information

on team registration and event categories visit www.roa.org/rgames.





Scholarship programs provided by the Air Force Association for 2014

The Col. Loren J. and Mrs. Lawona R. Spencer Scholarship:

This scholarship provides funds to United States Air Force Personnel (officer or enlisted, Air Force civilian, full time National Guard and full time Reserve) for them to pursue graduate level education in the management and administration fields in preparation for senior level leadership roles. Please visit our website at http://www.afa.org/information-for/teachers/scholarshipsteachers/spencer for more information and for an application.

Lt. Col. Romeo and Josephine Bass Ferretti Scholarship

This scholarship is made possible by a bequest from the estate of Lt. Col. Romeo and Josephine Bass Ferretti and was established for minor dependents of Air Force (active duty or retired) Reserve or Air National Guard enlisted airmen pursuing an undergraduate degree in the area of science, technology, engineering or math. Please visit our website at http://www.afa.org/LtCoiRomeoandJosephineBassFerrettiScholarship for more information and for an application.

Mike & Gail Donley Spouse Scholarship

The Air Force Spouse Scholarship program is designed to encourage Air Force Spouses worldwide to pursue an associate/bachelor or graduate/postgraduate degree. Please view our website at http://www.afa.org/SpouseScholarship for more information and for an application.

Capt. Jodi Callahan Memorial Scholarship

The Jodi Callahan Memorial Scholarship provides financial assistance and recognition to an active duty Air Force, full time Guard or Reserve person who is pursuing a Master's degree in a non-technical field. Please view our website at http://www.afa.org/CallahanScholarship for more information and for an application.





Air Reserve Personnel Center

Total Force Service Center-Denver phone operation hours will change effective Jan. 20.

Agents will be available Monday through Friday from 7 a.m. to 4 p.m. and the first three Saturdays of each month from 7 a.m. to 4 p.m. for Unit Training Assembly support. Customers can call 800-525-0102, 210-565-0102 or DSN 665-0102 for assistance during these hours.